

APPLICANT(S) <i>(Please Print Clearly)</i>	Date of Birth	Driver's License No.	Social Security No.	No. of Dependents
Applicant No. 1				
Applicant No. 2				

Address	Apt. No.	How Long?	Phone
City, State, Zip	Current Rent	Lease End Date	
Present Landlord and Address	Phone		
Previous Address (if Less than 2 years)	Apt. No.	How Long?	
City, State, Zip			
Previous Landlord and Address	Phone		

**FOR OFFICE USE**

**PERSON(S) TO OCCUPY APARTMENT** *[Other than applicant(s)]*

Full Legal Name	Age	Relationship	Social Security No.

**EMPLOYMENT HISTORY**

Applicant No. 1 Current Employer	Monthly Salary	Position/Department
Address	Phone	From / To
City, State, Zip		
Applicant No. 1 Previous Employer	Monthly Salary	Position/Department
Address	Phone	From / To
City, State, Zip		
Applicant No. 2 Current Employer	Monthly Salary	Position/Department
Address	Phone	From / To
City, State, Zip		
Applicant No. 2 Previous Employer	Monthly Salary	Position/Department
Address	Phone	From / To
City, State, Zip		

**ADDITIONAL SOURCE(S) OF INCOME/ASSETS** *(i.e. Part-Time Job, Assistance, Disability, Pension, Asset Interest)*

Amount	Type	Received From	Verified By	Phone

**BANK ACCOUNT(S)** *(Indicate Branch and Service Used)*

Name	Account No.	Phone	
Address			Savings <input type="checkbox"/>
City, State, Zip			Checking <input type="checkbox"/>
Name	Account No.	Phone	
Address			Savings <input type="checkbox"/>
City, State, Zip			Checking <input type="checkbox"/>

**FOR OFFICE USE****MAJOR CREDIT CARD(S) AND CHARGE ACCOUNT REFERENCE(S)**

Account	Address	Account No.	

**AUTO(S)**

Make	Year	License Number/ State	Model	Color
Monthly Auto Payment \$	Paid to	Address	Account No.	
Make	Year	License Number/ State	Model	Color
Monthly Auto Payment \$	Paid to	Address	Account No.	

**REFERENCES**

Name of Nearest Relative	Relationship	Phone
Address		
City, State, Zip		
Personal Reference (No Relatives Please)		Phone
Address		
City, State, Zip		
Personal Reference (No Relatives Please)		Phone
Address		
City, State, Zip		

**IN CASE OF EMERGENCY PLEASE CONTACT**

Name	Phone
Address	
City, State, Zip	

1. I hereby apply for and offer to lease the apartment described herein for the lease term stated, at the rental and upon the terms and conditions set forth herein and in Lessor's standard lease form. I warrant that all of the representations in this application are true and correct.

2. I understand that occupancy of the apartment is limited to persons listed above under "persons to occupy apartment". I understand that if children are occupants of the premises it is my responsibility to supply adequate supervision at all times.

3. Simultaneously with the execution of the application I am making a deposit in a sum of \$ \_\_\_\_\_ plus \$ \_\_\_\_\_ charge for an investigative report, it being understood that the charge for the investigative report is not refundable. Upon execution of the lease by me it is understood that this deposit will be retained by the Lessor and applied to the Security Deposit under the terms and conditions contained in the lease. It is further understood that at the time I execute the lease on the premises I will pay the first month's rental and the balance of the Security Deposit. I understand that a covenant of the lease requires rental payments on or before the first day of each and every month in advance.

4. I agree that the Lessor may retain said deposit as liquidated damages for its costs and expenses, and not as a penalty, if any of the representations made by me herein are false. I further agree that my deposit is non-refundable (except for the provision of paragraph 5 herein) and the deposit will be retained if I do not execute a lease for the apartment described herein (or any other apartment mutually agreed upon).

5. I understand that Lessor will refund said deposit to me if the apartment specified (or any other apartment mutually agreed upon) is not available, or if this application is rejected by the Lessor for any reason.

6. I understand that I acquire no rights on any apartment until I sign a lease in the form submitted to me; until all monies are paid to the Lessor as set forth above; and the lease is executed by the Lessor.

7. As is customary in the business, I understand that routine inquiries may be made with respect to my tenancy. In compliance with the Fair Credit Reporting Act, I understand that an investigative consumer report will be made which may include information as to my character, general reputation, personal characteristics and mode of living. The nature and scope of the investigation requested may include information obtained through personal interviews concerning residence verification, marital status, number of children, employment, occupation, general health, habits, reputation and mode of living.

8. I understand that my application may be rejected if during the investigation there is found to be judgments, lien(s), or bankruptcy in my personal credit history.

9. I agree to submit to Lessor a valid photo identification (such as a state driver's license) which will be photocopied and made a part of this application.

10. Waterbeds and/or Pets are not allowed without prior written authorization.

**PLEASE TELL US HOW YOU HEARD ABOUT OUR APARTMENT.**

- Apt. Guide Book
- Relocation Service
- Newspaper (Please Specify) \_\_\_\_\_
- Drive By
- Friend
- Other (Please Specify) \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature Date

\_\_\_\_\_  
Applicant's Signature Date

\_\_\_\_\_  
Leasing Agent's Signature Date

**FOR OFFICE USE ONLY**

Occupancy dates \_\_\_\_\_

Apt. Unit \_\_\_\_\_

Carport/Garage # \_\_\_\_\_

- 1. Rent Per Month . . . . . \$ \_\_\_\_\_
- 2. Garage . . . . . \_\_\_\_\_
- 3. Other Monthly Charges . . . . . \_\_\_\_\_
- 4. . . . . \_\_\_\_\_
- 5. . . . . \_\_\_\_\_
- 6. Total Monthly Charges . . . . . \_\_\_\_\_
- 7. Security Deposit . . . . . \_\_\_\_\_
- 8. Non-Refundable Credit Report Fee . . . . . \_\_\_\_\_
- 9. Total Amount . . . . . \_\_\_\_\_
- 10. Deposit on Account . . . . . \_\_\_\_\_
- 11. Balance Due on Acceptance . . . . . \$ \_\_\_\_\_

APPLICATION FEE PAID Personal Check   
Money Order   
Other

Approved  Disapproved

\_\_\_\_\_  
Manager's Signature Date